

SECRET

MEMORANDUM TO:

FROM : Administration Section/Contract Branch/PD/LO

REFERENCE : A. Contract No. **DD-20, Research Order No. 6**
 B. Contractor's Name
 C. Description of article or service

SUBJECT : Extension and/or Completion of Reference Contract

In order to assist in the proper administration, audit, prompt settlement and payment under the reference contract, the information requested in the lower portion of this memorandum is urgently required (in duplicate). A reply within three working days would be appreciated.

Chief, Procurement Division

Orig. & 2 - Addressee

- 1 - Contract No. **DD-20, 1046**
- 1 - Chrono

TO: Administration Section
 Contract Branch
 Room 1411
 Quarters Eye

17 Jan 55

It is expected that the following action will be taken with respect to the reference contract before June 30, 1955:

- a. The contract is now completed and all technical requirements have been complied with. ☒
- b. The contract is expected to be completed on or before 18 MAR 55 (date).
- c. The reference contract will ~~will not~~ be extended.
- d. Extension will be requested on or about 1 MAR 55 (date).

DOCUMENT NO. _____

NO CHANGE IN CLASS. ☐☐ DECLASSIFIED (Signature)

CLASS. CHANGED TO: TS S C

NEXT REVIEW DATE: _____

AUTH: _____

DATE: 8/1/90

REVIEWER: 037169

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